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### **Survey Technician & CAD Technician**

The Gallas Surveying Group is recognized as an industry leader in professional land surveying & consulting services throughout the Eastern United States. We are seeking motivated individuals who want to be an integral part of our successful, growing team.

#### **Job Description**

The Survey Technician & CAD Technician will work directly with the survey team and Project Managers to complete surveying projects on a daily basis.

- Prepare and execute quality control reviews, safety and quality assurance procedures.
- Interpret field notes and sketches, assist in downloading and processing conventional and GPS field data.
- Research boundary and easement record title documents and provide preliminary boundary analysis.
- Use AutoCAD software to analyze field data, and record title documents and produce survey related mapping including boundary surveys, topographic surveys, plat maps, records of survey, as-built drawings and other maps or exhibits.
- Prepare legal descriptions, exhibits and reports for boundaries, easements, and parcel acquisition.
- Review/interpret plans for stake out. Prepares stake out calculations and setup for field.
- Review field data from stake out and prepare cutsheets and stake out sketches.
- Perform other related duties as assigned or requested.

#### **Qualifications**

Successful candidates should possess:

- High School diploma and a degree in surveying or related field is preferred but not required.
- Candidate must have a minimum of 3 years' experience in AutoCAD, Land Desktop and Carlson products.
- Experience with ALTA, Boundary & Topographic Surveys, Construction Stakeout, deed plottings.
- Field experience and analysis skills a plus.
- Valid driver's license and ability to pass a motor vehicle report (MVR).
- Ability to work overtime as needed.
- Dependability & punctuality.
- Possess strong organizational and communication skills.
- Ability to meet/exceed project deadlines.

At GSG, we offer above market compensation coupled with a very competitive benefit program including Medical, Dental, Life, LTD, FSA, 401k w/generous match, tuition reimbursement & plenty of PTO time.

GSG is committed to achieving excellence in everything we do. We highly value quality output, teamwork, integrity and take pride in our performance and our client satisfaction. GSG considers these elements essential and believe they are the foundation of our competitiveness and success. We are looking for those individuals that share these goals and wish to be a valuable contributor to our future.

All interested candidates please respond with your resume to: [cpotter@gallassurvey.com](mailto:cpotter@gallassurvey.com)

For more information about GSG, please visit us at [www.gallassurvey.com](http://www.gallassurvey.com)

The Gallas Surveying Group is an equal opportunity employer and affords equal opportunity to all applicants and employees for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status or any other status protected under the law.